

EMPLOYMENT AGREEMENT

AS A REPRESENTATIVE OF FINANCIAL PROFESSIONALS, I AGREE TO THE FOLLOWING:

I understand that neither the handbook nor any other company publication entitles any person to be hired or retained by Financial Professionals.

I will always conduct myself in a professional and ethical manner.

I agree to be professional in appearance and dress according to the dress code specified by Financial Professionals for each assignment.

I agree to arrive at or before my scheduled start time each day of my assignment.

I agree to fulfill my commitment to each assignment by being present everyday. I will handle any conflicts with the length of the assignment previous to accepting the assignment.

I agree to refrain from discussing matters concerning pay with anyone outside of the Financial Professionals Staff.

I agree to make personal phone calls only during break time. I agree to turn all cellular phones off or have them on silent while at my assignment. I also agree to ask friends and family members to call the Financial Professionals Office in case of emergency instead of giving out my assignment phone number.

I agree to have my timecard approved by the supervisor at my assignment and submit it to Financial Professionals no later than Tuesdays by noon via fax at 972-702-0776. I understand if I do not have my timecard submitted by this time my check will be delayed until the following week.

I agree to notify Financial Professionals if I am made an offer of employment from any client that I have worked for through Financial Professionals for a period of three months after the completion of that assignment. I realize if I accept such an offer the client is assessed a fee by Financial Professionals for my placement. I will notify the client they must coordinate my hire through Financial Professionals.

I agree to be submitted to a thorough investigation if required in investigation of loss, incurred by any of the clients I may have worked for as a representative of Financial Professionals.

I agree to keep all client/customer information I am exposed to on any assignment confidential.

I agree to never contact any client or client facility once my assignment has been completed. Any personal items will be collected by a Financial Professionals representative and may be picked up at our office.

I UNDERSTAND THAT WHILE REPRESENTING FINANCIAL PROFESSIONALS ON TEMPORARY AND TEMP TO HIRE ASSIGNMENTS FINANCIAL PROFESSIONALS IS MY PRIMARY SUPERVISOR. WITH THAT UNDERSTANDING I AGREE TO MAINTAIN COMMUNICATION WITH FINANCIAL PROFESSIONALS. I UNDERSTAND THAT PROPER COMMUNICATION IS THE KEY TO A SUCCESSFUL RELATIONSHIP BETWEEN FINANCIAL PROFESSIONALS AND MYSELF. IF I AM UNABLE TO REACH FINANCIAL PROFESSIONALS DURING NORMAL HOURS OF OPERATION I AM AWARE THERE IS A VOICE MAIL SYSTEM WHICH IS MONITORED REGULARLY. I AGREE TO NOTIFY FINANCIAL PROFESSIONALS IMMEDIATELY IF I AM TO BE LATE TO AN ASSIGNMENT OR INTERVIEW, UNABLE TO REPORT TO AN ASSIGNMENT, MUST LEAVE EARLY FROM AN ASSIGNMENT, OR EXPERIENCE ANY OTHER PROBLEMS RELATED TO MY ASSIGNMENT. I AGREE TO NOTIFY FINANCIAL PROFESSIONALS WITHIN 24 HOURS UPON COMPLETION OF MY ASSIGNMENT AND UNDERSTAND THAT FAILURE TO DO SO WILL RESULT IN FORFEITURE OF ANY UNEMPLOYMENT BENEFITS.

Employment Signature

Date